



## **Incentive Scheme for writing articles/papers in Hindi**

### **1. Title**

1.1 This scheme shall be called "Incentive Scheme for Writing Articles/ Papers in Hindi".

### **2. Objective**

2.1 The objective of this scheme is to inspire the employees to write articles/ papers in Hindi on Technical/Management/Finance/Human Resource and other subjects relating to corporation's field of work.

2.2 Compliance of orders issued by Government of India from time to time regarding the progressive use of Hindi in official works.

### **3. Eligibility**

3.1 All regular employees of the corporation shall be eligible to participate in this scheme.

### **4. Criterion**

4.1 Only those articles/papers will be considered for prize under this scheme which are published for the first time in NHDC Patrika/Rajbhasha Patrika- Arohan published on the occasion of Hindi Seminar/ convention or presented in other seminars of national level.

4.2 The articles / papers written on Technical/Management/Finance/ related to the field of corporation should be originally written in Hindi. The translated Hindi articles / papers will not be considered for incentive under this scheme.

4.3 Author of the articles / papers publication / presentation should abide by the standing orders regarding conduct and discipline appeal rules of the corporation.

4.4 The articles / papers submitted for incentive should not be less than 2500 words.

4.5 The reports / poems/ stories/ essay etc. will not be considered under the scheme.

4.6 The application for incentive regarding writing articles / papers on Technical / Management / Finance/ Human Resources subjects and on corporation's field of work should be in Hindi and must be submitted within 30 days of their publication / presentation in the prescribed format (Annexure-1).

4.7 The personnel will send their article / paper for incentive to Rajbhasha Anubhag in Corporate Office through head of the Department / Head of the Project.

4.8 The Articles / Papers should not be edited or compiled. The article/ paper may be written by any employee of the corporation jointly with spouse or any employee. However, such articles/ papers will not be considered for incentive under the scheme which are written jointly with a person who is not the employee of NHDC or who is not legal spouse of the employee.



## **5. Incentive**

- 5.1 The evaluation of the articles / papers will be done by the evaluation committee constituted with the approval of competent authority at the end of financial year. The committee will decide the incentive according to its usage, quality and on the basis of presentation of the article / paper. If desired entries are not received under the scheme, even after this the committee, itself considering on good articles/papers published in "AROHAN" during the year can also give award to them.
- 5.2 The cash incentive will be sanctioned by the Head of Rajbhasha Anubhag as per recommendation of the evaluation committee.
- 5.3 The case incentive will be given once in a year for selected category of excellent commendable, satisfactory articles / papers as indicated below :-
1. First Prize (Two) - Rs. 2000 /- Each
  2. Second Prize(Three) - Rs. 1500 /- Each
  3. Third Prize(Five) - Rs. 1200 /- Each
  4. Consolation (Ten) - Rs. 1000 /- Each

## **6. Management of the Scheme**

- 6.1 This scheme will be operated by Rajbhasha Anubhag, Corporate Office on yearly basis.
- 6.2 The cash incentive will be given from the Budget of the Rajbhasha Anubhag, Corporate Office.

## **7. General**

- 7.1 The name of recipients of the awards, will be published in NHPC News magazine.
- 7.2 One copy of such awarded article/ paper will be kept in Rajbhasha Library in Corporate Office.
- 7.3 This scheme will come into force with effect from 01 April 2012.
- 7.4 Corporation reserves the right to amend/ modify or to delete any part or whole scheme or to give exemption from any of the provisions of this scheme with the approval of Director (Personnel).
- 7.5 This scheme is applicable to supersede incentive scheme viz grant of cash prize for Writing of article / paper in Hindi vide Part-I Office Order No. 52/2001 of 11.09.2001. Hence the above scheme in effect previously will automatically be cancelled with the implementation of this new scheme.



## Proforma

### Incentive Scheme for writing articles/papers in Hindi

1. Name of Employee :
2. Designation :
3. Employee No. :
4. Name of Deptt/Project/Office :
5. Mother tongue of the Employee :
6. Title of the Article / Paper written in Hindi :
7. No. of Pages :
8. Details of Publication / Presentation\* :

I certify that the Article /Paper is written by me originally in Hindi. A photocopy of the Article/ Paper is enclosed.

Date :

Signature

Name of the Employee

Designation

This is to certify that the information given above is correct to the best of my knowledge.

Signature of Controlling Officer

Signature of HOD

Designation

Designation

Date

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- *(i) Name & issue of the journal in which the article was published. (ii) Name, date & place of Conference /Seminar where article was presented.*